



KSHATRIYA COLLEGE OF ENGINEERING

(Affiliated to JNTU Hyderabad & Approved by AICTE)

Date: 11-07-2023

CIRCULAR

The following members of library committee are requested to attend the meeting at Principals chamber to discuss about Library innovation on 13/07/2023

During the meeting the following members were present:

KSHATRIYA COLLEGE OF ENGINEERING		
LIBRARY COMMITTEE FOR THE ACADEMIC YEAR 2022-2023		
S. No.	Name	Designation
1	Dr.R.K PANDEY, PRINCIPAL	Chairman
2	Mr. SWAMY, LIBRARIAN	Convener
3	Mr.B.NARENDER, A.O	Member
4	Mr.M.LAXMAN Assot. Prof & HOD (CSE)	Member
5	Mr.M.SUBHASH, Asst. Prof (EEE)	Member
6	Mrs.B.SWAPNA Asst. Prof & HOD(BS&H)	Member
7	Dr.M.SUDHAKAR HOD MBA	Member
8	Mr.A.KAILASH. , Asst. Prof &HOD (ECE)	Member
9	Mr.P.RAJKUMAR, Asst Prof & HOD (CIVIL)	Member

Agenda of meeting:

1. Library budget proposal for year 2022-23
2. To add more title and library books
3. Purchasing of Library books and National print journals
4. E-journals subscription or renewal
5. Recommend the purchase of item like book racks and tables

Term: One year and shall continue to be force until reconstruction

Meeting duration: The meeting may be scheduled yearly once

PRINCIPAL
Principal

Kshatriya College of Engg.

Email: kepurarmoor@kcea.ac.in

Dist: Nizamabad. (T.S).

Website: www.kcea.in

NH-63, CHEPUR-ARMOOR, DT: NIZAMABAD – 503224 T.S. India.

Mobile no: +91-9848030860



KSHATRIYA COLLEGE OF ENGINEERING

(Affiliated to JNTU Hyderabad & Approved by AICTE)

Date: 13/07/2023

Minutes of Meeting

The Members of library committee discussed the above issues on 13/07/2023 and suggested to resolve the following issues.

The following committee members are present:

KSHATRIYA COLLEGE OF ENGINEERING			
LIBRARY COMMITTEE FOR THE ACADEMIC YEAR 2022-2023			
S. No.	Name	Designation	Signature
1	Dr.R.K PANDEY, PRINCIPAL	Chairman	
2	Mr. SWAMY, LIBRARIAN	Convener	
3	Mr.B.NARENDER, A.O	Member	
4	Mr.M.LAXMAN Assot. Prof & HOD (CSE)	Member	
5	Mr.M.SUBHASH, Asst. Prof (EEE)	Member	
6	Mrs.B.SWAPNA Asst. Prof & HOD(BS&H)	Member	
7	Dr.M.SUDHAKAR HOD MBA	Member	
8	Mr.A.KAILASH. , Asst. Prof &HOD (ECE)	Member	
9	Mr.P.RAJKUMAR, Asst Prof & HOD (CIVIL)	Member	

Meeting resolution:

1. After discussion among member, the following resolutions are passed each item of the agenda
2. The library budget proposal for year 202223 has approved
3. After discussion the committee approved to add more title of boo in Library
4. All committee members are agreed ton purchase new Library books, subscription and renewal of e journals.
5. After discussion the approved committee approved to purchase the book racks for library

PRINCIPAL

Principal
Kshatriya College of Engg.
CHEPUR-ARMOOR - 503 224,
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Email: kcea_engg@yahoo.com

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KSHATRIYA COLLEGE OF ENGINEERING

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Date: 20-02-2023

MINUTES OF THE MEETING

The Anti-sexual harassment Committee chairman along with its members assembled at Seminar Hall by 11.00 am dated 20-02-2023 to discuss Anti Sexual Harassment Committee activities in the college.

Agenda

- To Discuss and Formation the committee for academic year 20-02-2023 with below members
- Formation the rules and regulations

The Following Members Were Present

S. No.	Name of The Faculty -	Position in the	Signature
1	Mrs. V SWAPNA	Chairman	
2	Mrs. D PRATIBHA	Convener	
3	Mr. M SUBHASH	Member	
4	Mr. KAILASH	Member	
5	Mrs. A.RADHA	Member	
6	Mrs. SNEHALATHA	Member	
7	Mrs. PRATIMA	Member	

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Kshatriya College of Engg.
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ANTI - SEXUAL HARASSMENT COMMITTEE POLICY DOCUMENT

KSHATRIYA COLLEGE OF ENGINEERING has established the Anti-sexual Harassment Committee in KCEA assumption and it can be attached the JNTUH, AICTE and UGC rules and regulations, court directives and states acts to proscription all sexual Harassment activities in the KCEA college campus, all the injustice related to sexual Harassment is constituted by the college superintendent and Anti sexual Harassment committee.

Actions and Responsibilities

1. To handle with cases or Complaints of sexual magnify and any other type of Harassment of the students in the KCEA assumption.
2. He/ She can noun way one of the senior lady staff members who are responsible for receiving complaints of sexual Harassment.
3. When a senior lady staff member receives a complaint of sexual Harassment, he/she will immediately note the dates, times and facts of the incident's.
4. Determine the views of the dupe as to what outcome he /she wants secure that the dupe understands the BRIG procedures for dealing with the complaint discuss and agree.
5. To process all the single complaints and take suitable action subsequently in the bearing and method, as per the college rules and regulations.
6. The deficit the career opportunity due to the incident of sexual harassment.
7. Medical expenses incurred by the assumption for physical treatment.
8. The income and financial status of the defendant.
9. The feasibility of such payment is round sum in installments.
10. To provide assistance to the students for taking preventive steps in the matter of gender perception and sexual harassment.
11. The providing/ Conducting various opportunities and events for girls and woman to be financially, mentally and emotionally empowered to promote their growth as individuals in their own rights.


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KSHATRIYA COLLEGE OF ENGINEERING

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ANTI SEXUAL HARASSMENT COMMITTEE

Responsibilities

- The committee deals with the cases/complaints of sexual harassment and any other type of harassment of the female students, teaching and non-teaching woman staff of the college.
- At least 50% of the members of the committee may be woman.
- The committee shall process all the individual complaints and take suitable action there as per the college norms.
- The committee may form/review the guidelines/policy for redressed of the injustice as required from time to time which may be in accordance with those issued by Supreme Court and government agencies.
- In case of breach of the moral code, a written complaint is received from the grieved person & necessary action is taken, preferably to settle the matter through counseling and conciliation as soon as possible
- The committee will provide assistance to the faculty/college/institute for taking preventive steps in the matter of gender discrimination and sexual harassment.
- To take necessary steps to create awareness.

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Kshatriya College of Engg.
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KSHATRIYA COLLEGE OF ENGINEERING

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Date: 12-08-2022

CIRCULAR

All the members of Anti Ragging Committee here requested to attend the committee meeting in Seminar Hall at 11.00 am on 16-08-2022 to discuss about activities of Anti Ragging Committee.

Agenda

- To review the case of ragging if any.
- To formulate day wise anti ragging squad.
- Fixing anti ragging poster in proper way in the campus.

The Following Members are required to attend the meeting

S.NO	Name of the Faculty	Position in the Committee	Department
1	Mr B Narendar	Convener	BS&H
2	Mr.P Sudhakar	Member	MBA
3	Mr S Mahesh	Member	EEE
4	Mr. A Kailash	Member	ECE
5	Mr M Laxman	Member	CSE
6	Mr. P Raj kumar	Member	EEE
7	Mrs. V Swapna	Member	BS&H
8	Mrs Archana	Member	BS&H

Principal
Kshatriya College of Engg.
CHEPUR-ARMOOR - 503 224,
Dist: Nizamabad (T.S).
Email: kcea_engg@yahoo.com

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KSHATRIYA COLLEGE OF ENGINEERING

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Date: 16-08-2022

MINUTES OF THE MEETING

Discussed about below Agenda points in the meeting at Seminar Hall with Committee members

- Discussion regarding previous meeting resolutions.
- To review the case of ragging if any.
- Fixing anti ragging poster in proper way in the campus.
- To formulate day wise anti ragging squad..

The Following Members were Present

S.NO	Name of the Faculty	Position in the Committee	Department	Signature
1	Mr B.Narendar	Convener	BS&H	
2	Mr.P.Sudhakar	Member	MBA	
3	Mr S.Mahesh	Member	EEE	
4	Mr.A.Kailash	Member	ECE	
5	Mr M.Laxman	Member	CSE	
6	Mr.P. Raj kumar	Member	EEE	
7	Mrs. V.Swapna	Member	BS&H	
8	Mrs M. Archana	Member	BS&H	

PRINCIPAL
Kshatriya College of Engg.
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KSHATRIYA COLLEGE OF ENGINEERING

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Date: 02-09-2022

CIRCULAR

The following members of college disciplinary committee are requested to attend the meeting in principal chamber to discuss the disciplinary issues on 03/09/2022 at 04:00PM

During the meeting the following members were present

S.No.	Name of the Staff Member	Designation & Dept	Nominate Designation for the Committee
1	Dr.R.K.PANDEY	Principal	Chairman
2	Mr.B.Narender	AO	Vice-Chairman
3	Mr.P.Sudhakar	Asst.Professor,MBA	Secretary
4	Mr.K.Krishna Chaitanya	Asst.Professor,CSE	Member
5	Mr.K.Sathish	Asst.Professor,CIVIL	Member
6	Mr.K.Naresh raj	Asst.Professor,MECH	Member
7	Mr.K.Rajesh	Lab.Tech,CSE	Member


PRINCIPAL

Copy to

- All HODs for the information and circulate among the concerned staff
- Mr.B.NARENDR ,Vice-Chairman of the committee
- Exam branch for information
- Library of information

Principal
Kshatriya College of Engg.
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Mobile no: +91-9848030860



KSHATRIYA COLLEGE OF ENGINEERING

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Date: 03-09-2022

MINUTES OF THE MEETING

The members of the disciplinary committee discussed above issues and suggested to resolve the following issues

- Regarding the dress code of students and wearing ID cards.
- Roaming the canteen during the class work
- Necessary disciplinary measures in hostel and mess,
- Necessary disciplinary measures in college buses.
- It is reviewed and resolved the previous issues.

The following members were present

S.No.	Name of the Staff Member	Designation & Dept	Nominate Designation for the Committee	Sign
1	Dr.R.K.PANDEY	Principal	Chairman	
2	Mr.B.Narender	AO	Vice-Chairman	
3	Mr.P.Sudhakar	Asst.Professor,MBA	Secretary	
4	Mr.K.Krishna Chaitanya	Asst.Professor,CSE	Member	
5	Mr.K.Sathish	Asst.Professor,CIVIL	Member	
6	Mr.K.Naresh raj	Asst.Professor,MECH	Member	
7	Mr.K.Rajesh	Lab.Tech,CSE	Member	

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Principal

Kshatriya College of Engg.
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Dist. Nizamabad (T.S).

Website: www.kcea.in

Email: kcea_engg@yahoo.com

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KSHATRIYA COLLEGE OF ENGINEERING

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Date: 11-08-2022

CIRCULAR

This is to inform that RTI Steering Committee will be held on 12-08-2022 at 03:30 PM in the Principal's chamber of Main Block, KCEA.

The following members are requested to attend the meeting.

KSHATRIYA COLLEGE OF ENGINEERING		
RTI COMMITTEE FOR THE ACADEMIC YEAR 2022-2023		
S. No.	Name	Designation
1	Mr.B.NARENDER A.O	Chairman
2	Mr.P.SUDHAKAR Asst Prof MBA	Convener
3	Mr.GOVARDHAN Asst Prof BS&H	Co-Convener
4	Mr.CHAKRADHAR Asst Prof MBA	Member
5	Mrs.U.ALEKYA Asst Prof ECE	Member
6	Mr.MESHAK RAJ Asst .Prof CSE	Information Officer
7	Mr.K.SATHISH Asst .Prof CIVIL	Member


PRINCIPAL

Copy To

1. The Chairman for Kind information
2. All Hods
3. Ao
4. Concerned Faculty

Principal
Kshatriya College of Engg.
CHEPUR-ARMOOR - 503 224,
Dist: Nizamabad. (T.S).

Website: www.kcea.in

Email: kcea_engg@yahoo.com

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Date: 12-08-2022


MINUTES OF MEETING

Meeting of the college level steering committee on RTI was held on 12-08-2022 at 03:30 PM in the Principal's Chamber of Main Block, KCEA. The following attended.

Members of the college level steering committee on RTI discussed about the following objectives:

- The application may be typed or neatly hand-written, wherein mention atop "application under RTI act 2005".
- The application may preferably be in writing though an e-mail is accepted as a mode as per law.
- There is no such prescribed proforma for application.
- The application may be in Marathi, Hindi or English.
- Application should be address to the "public information officer"(Don't mention the name)
- Application should be in a simple and easy language.

KSHATRIYA COLLEGE OF ENGINEERING			
RTI COMMITTEE FOR THE ACADEMIC YEAR 2022-2023			
S. No.	Name	Designation	Sign
1	Dr. R.K. Pandey	Appellate Authority	
2	Mr.B.Narender	Public Information Officer	
3	Mr. C. Praveen Kumar	Asst Public Information Officer	


PRINCIPAL
Principal
Kshatriya College of Engg.
CHEPUR-ARMOOR - 503 224,
Dist: Nizamabad. (T.S).

Website: www.kcea.in

Email: kcea_engg@yahoo.com

NH-63, CHEPUR-ARMOOR, DT: NIZAMABAD – 503224 T.S. India.

Mobile no: +91-9848030860



KSHATRIYA COLLEGE OF ENGINEERING

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Date: 12-08-2023

Right to Information Committee (RTIC)

The academic administration of the college is decentralized and transparency is maintained by constituting various committees with senior faculty members. Right to information committee (RTIC) is constituted with following members.

KSHATRIYA COLLEGE OF ENGINEERING		
RTI COMMITTEE FOR THE ACADEMIC YEAR 2022-2023		
S. No.	Name	Designation
1	Dr. R.K. Pandey	Appellate Authority
2	Mr.B.Narender	Public Information Officer
3	Mr. C. Praveen Kumar	Asst Public Information Officer


Functions and Responsibilities:

A The Right to Information Act-2005(22 of 2005) has been enacted by the Parliament and has come into force from 15th June, 2005.

- This Act provides for right to information for citizens to secure access to information under the control of public authorities in order to promote transparency and accountability in the working of every public authority.
- All Universities and colleges established by law made by Parliament or by state Legislature shall come within the meaning of a Public Authority under this Act.
- In this regard, in our college, The Department of Personnel and Training has taken an initiation to provide an RTI cell gateway to the students, parents and staff to provide required information through proper channel besides access to RTI related information disclosures published on the college website. <http://www.kcea.ac./Home/RTI>

COPY TO:

- Individuals
- HODs
- A.O


PRINCIPAL
Kshatriya College of Engg.
CHEPUR-ARMOOR - 503 224,
Dist: Nizamabad. (T.S).

Website: www.kcea.in

Email: kcea_engg@yahoo.com

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KSHATRIYA COLLEGE OF ENGINEERING

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Date: 03-07-2023

CIRCULAR

It is here by informed to all the members of Grievance & Redressal Committee that you are requested to attend the committee meeting on 06-07-2023 at 11.00 AM in Director Chamber to discuss the following matters.

Agenda

- To review of previous council minutes and action taken.
- To discuss about the student grievances if any.

The Following Members are required to attend the meeting

S.No.	Name of The Faculty	Designation
1	Dr. M. Sudhakar	HOD, MBA Dept.
2	Mr. M Subhash	HOD, EEE Dept.
3	Mr. P Shivaraj	Assistant Professor, Mech. Dept.
4	Mr.C Praveen kumar	Assistant Professor, CSE. Dept.
5	Mr. L Shivaprasad	Assistant Professor, ECE Dent.
6	Mrs.V Swapna	HOD, H & S Dept.
7	Mr.Vishwanath Naveen	Assistant Professor, CSE Dept.
8	Mrs.Alekhyia	Assistant Professor, ECE Dept.

PRINCIPAL

Principal
Kshatriya College of Engg.
CHEPUR-ARMOOR - 503 224,
Dist: Nizamabad. (T.S).

Copy to: The Committee Members

Website: www.kcea.in

Email: kcea_engg@yahoo.com

NH-63, CHEPUR-ARMOOR, DT: NIZAMABAD – 503224 T.S. India.

Mobile no: +91-9848030860



KSHATRIYA COLLEGE OF ENGINEERING

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Date: 06-07-2023

MINUTES OF THE MEETING

All the members of Grievance & Redressal Committee discussed the above issues and suggested to resolve the following issues.

1. Grievance & Redressal Committee members reviewed the deliberations made on various issues in the previous meeting and actions for improving the functioning of the college.
2. As per the request of I year students, Committee adopted the measures for the removal of honey comb from the third floor.
3. As per the request of I year CSE students Committee instructed to the concerned lab Assistant to find the Lab record

The following members were present

S.No.	Name of The Faculty	Position in the Committee	Signature
1	Dr. M. Sudhakar	Chairman	
2	Mr. M Subhash	Convener	
3	Mr. P Shivaraj	Member	
4	Mr.C Praveen kumar	Member	
5	Mr. L Shivaprasad	Member	
6	Mrs.V. Sathyavathi Swapna	Member	
7	Mr.Vishwanath Naveen	Member	
8	Mrs. U.Alekhya	Member	

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KSHATRIYA COLLEGE OF ENGINEERING

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STUDENT GRIEVANCE REDRESSAL COMMITTEE

Responsibilities:

- To accept written grievances from students related to the system.
- To create and implement a mechanism to handle the reported grievances.
- To forward the findings to the Management if necessary for further action.
- To listen, record and scrutinize the grievances submitted to them by the Students and take necessary steps immediately.
- To attend to the grievances based on the authenticity and gravity of the criticisms made.
- To represent the grievances to the concerned section which may include maintenance, transport, academic, amenities etc.
- To convene periodical meetings to discuss whether the grievances have been settled.
- To make a follow-up of these matters at regular intervals till their final disposal.
- To maintain strict confidentiality, if necessary.
- Grievances related to woman's issues and harassment.
- Grievances related to University examinations.
- Grievances related to delay in issuance of documents and records.


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KSHATRIYA COLLEGE OF ENGINEERING

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Date: 17-02-2023

CIRCULAR

The Anti- sexual harassment Committee meeting for the Academic Year 2022-2023 is scheduled to be held on 20-02-2023 at 11.00 am. All the members of Anti- Sexual Harassment Committee are requested to attend the Meeting.

To discuss

- Formation of committee for academic year 2022-2023.
- To prepare a detailed plan of actions, both short and long term.

The Following Members are required to attend the meeting

S.NO	Name of The Faculty	Designation
1	Mrs. V SWAPNA	Assistant Professor, BS&H Dept.
2	Mrs. D PRATIBHA	Assistant Professor, CSE Dept.
3	Mr. M SUBHASH	Assistant professor, EEE Dept.
4	Mr. KAILASH	Assistant Professor, ECE Dept.
5	Mrs. A.RADHA	Assistant Professor, Mech. Dept.
6	Mrs. SNEHALATHA	Assistant Professor, CIVIL. Dept
7	Mrs. PRATIMA	Assistant Professor, MBA, Dept

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Kshatriya College of Engg.
CHEPUR-ARMOOR - 503 224,
Dist: Nizamabad. (T.S).

Copy to:

Committee Members

Website: www.kcea.in

Email: kcea_engg@yahoo.com

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Mobile no: +91-9848030860



KSHATRIYA COLLEGE OF ENGINEERING

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Date: 05-12-2022

CIRCULAR

The SC/ST Cell Committee meeting for the Academic Year 2022-2023 is scheduled to be held on 06-12-2022, at 3:30 pm., in EEE department. All the members of SC/ST Cell Committee are requested to attend the Meeting.

The following members were present during the meeting

Name	Signature
1. Mr. M. Subhash	
2. Mr. K. Sathish	
3. Mr. G. Sunil	
4. Mr. M. Laxman	
5. Mr. L. Shivaprasad	
6. Mr. P. Shivaraj	
7. Mrs. B. Fathima	

Copy to

Committee members
All HoDs

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Principal
Kshatriya College of Engg.
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KSHATRIYA COLLEGE OF ENGINEERING

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Date: 06-12-2022

Minutes of the Meeting

A meeting was held on 06-12-2022 in EEE department at 03:00 pm and following are the resolutions made:

AGENDA:

- Approval of Previous Meeting Minutes
- Discussion on Ongoing Initiatives: SC/ST Scholarship Drive
- Planning for Future Activities
- Addressing Concerns and Suggestions
- Announcements
- Action Items and Follow-up

RESOLUTIONS

- The minutes of the previous meeting were reviewed.
- Motion to approve the minutes: Mr. M. Subhash moved to approve, and Mr. K. Sathish seconded. The minutes were approved unanimously.
- Challenges faced: Limited participation from some departments.
- Suggestions: Increase awareness through departmental presentations
- Members shared concerns about communication gaps and agreed to establish a regular newsletter for updates
- Faculty Advisor, Mr. M. Subhash, announced a potential collaboration with a local NGO for community outreach programs

Website: www.kcea.in

Email: kcea@rediffmail.com
Principal
Kshatriya College of Engg.
CHEPUR-ARMOR - 503 224,
Dist: Nizamabad. (T.S).

NH-63, CHEPUR-ARMOOR, DT: NIZAMABAD – 503 224 T.S. ARMOOR - 503 224,

Mobile no: +91-9848030860




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- Mr. K. Sathish to coordinate with departments for SC/ST Scholarship Drive.
- Discussed the possibility of organizing a career guidance session for SC students

Name	Signature
1. Mr. M. Subhash	
2. Mr. K. Sathish	
3. Mr. G. Sunil	
4. Mr. M. Laxman	
5. Mr. L. Shivaprasad	
6. Mr. P. Shivaraj	
7. Mrs. B. Fathima	


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Kshatriya College of Engg.
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KSHATRIYA COLLEGE OF ENGINEERING

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Date: 06-12-2022

CIRCULAR

The Minority Cell Committee meeting for the Academic Year 2022-2023 is scheduled to be held on 07-12-2022, at 3:30 pm., in EEE department. All the members of Minority Cell Committee are requested to attend the Meeting.

The following member were present during the meeting

Name	Signature
1. Mr. M. Chandrashekar	
2. Mr. G. Raju	
3. Mrs. Anjum Fathima	
4. Mrs. M. Archana	
5. Mrs. Shazia Fathima	
6. Mr. K. Bharath	

Copy to
Committee members
All HoDs

PRINCIPAL
Kshatriya College of Engg.
CHEPUR-ARMOOR - 503 224,
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Website: www.kcea.in

Email: kcea_engg@yahoo.com

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Mobile no: +91-9848030860



KSHATRIYA COLLEGE OF ENGINEERING

(Affiliated to JNTU Hyderabad & Approved by AICTE)

Date: 07-12-2022

Minutes of the Meeting

A meeting was held on 07-12-2022 in EEE department at 3:30 pm and following resolutions were made:

AGENDA:

- Approval of Previous Meeting Minutes
- Discussion on Ongoing Initiatives: Minority Scholarship Drive
- Addressing Concerns and Suggestions
- Announcements
- Action Items and Follow-up

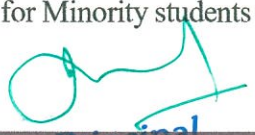
RESOLUTIONS

- The minutes of the previous meeting were reviewed.
- Motion to approve the minutes: Mr. M. Chandrashekar, moved to approve and the minutes were approved unanimously.
- Suggestions: Increase awareness through departmental presentations
- Members shared concerns about communication gaps and agreed to establish a regular newsletter for updates
- Faculty Advisor, Mr. M. Chandrashekar, announced a potential collaboration with a local NGO for community outreach programs
- Mr. G. Raju to coordinate with departments for Minority Scholarship Drive.
- Discussed the possibility of organizing a career guidance session for Minority students

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KSHATRIYA COLLEGE OF ENGINEERING

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Name	Signature
1. Mr. M. Chandrashekar	
2. Mr. G. Raju	
3. Mrs. Anjum Fathima	
4. Mrs. M. Archana	
5. Mrs. Shazia Fathima	
6. Mr. K. Bharath	

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KSHATRIYA COLLEGE OF ENGINEERING

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Date: 01/03/2023

CIRCULAR

All the members of Transport Committee of the College are requested to attend the meeting on 03-03-2023 at 11:00 am in Seminar Hall to discuss the following matters.


Agenda:

1. To monitor the bus timings to reach the college in time.
2. To resolve complaints and to receive suggestions on all transport and traffic matters.
3. To resolve disciplinary activities in the buses.
4. To fix the bus fair to be collected from the students.
5. To identify new routes based on the demand. To coordinate various bus routes regularly with the assistance of route-in-charges.
6. To supervise and manage the daily transport operations and provide required instructions to the route-in-charges.
7. To inspect the condition of the buses and report for necessary action on a continuous basis.

During the meeting the following members were present

KSHATRIYA COLLEGE OF ENGINEERING		
TRANSPORT COMMITTEE FOR THE ACADEMIC YEAR 2022-2023		
S. No.	Name	Designation
1	Mr. B.NARENDER, A.O	CHAIRMAN
2	Mr. A.KAILASH, HOD & Asst. Prof. ECE	CONVENER
3	Mr.B.SUSHEEL, Asst. Prof. CSE	Member
4	Mr REDDY PRAVEEN, Exam Branch	Member
6	Mr.TUKARAM Driver	Member
9	Mr .RAJARAM Driver	Member
10	Mr .NARAYANA Driver	Member
11	Mr. POSHETTY Driver	Member

Copy to
Committee member


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Dist: Nizamabad. (T.S).

Website: www.kcea.in

Email: kcea_engg@yahoo.com

NH-63, CHEPUR-ARMOOR, DT: NIZAMABAD – 503224 T.S. India.

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KSHATRIYA COLLEGE OF ENGINEERING

(Affiliated to JNTU Hyderabad & Approved by AICTE)

Date:01-03-2022

MINUTES OF THE MEETING

The members of Transport Committee conducted meeting on 03.03.2022 at 11:00 am and discussed the above issues and suggested to resolve the following issues.

1. To monitor the bus timings to reach the college in time.
2. To resolve complaints and to receive suggestions on all transport and traffic matters.
3. To resolve disciplinary activities in the buses.
4. To fix the bus fair to be collected from the students.
5. To identify new routes based on the demand. To coordinate various bus routes regularly with the assistance of route-in-charges.
6. To supervise and manage the daily transport operations and provide required instructions to the route-in-charges.
7. To inspect the condition of the buses and report for necessary action on a continuous basis.

The following members were present:

KSHATRIYA COLLEGE OF ENGINEERING			
TRANSPORT COMMITTEE FOR THE ACADEMIC YEAR 2022-2023			
S. No.	Name	Designation	Signature
1	Mr. B.NARENDER, A.O	CHAIRMAN	
2	Mr. A.KAILASH, HOD & Asst. Prof. ECE	CONVENER	
3	Mr.B.SUSHEEL, Asst. Prof. CSE	Member	
4	Mr REDDY PRAVEEN, Exam Branch	Member	
6	Mr.TUKARAM Driver	Member	
9	Mr .RAJARAM Driver	Member	
10	Mr .NARAYANA Driver	Member	
11	Mr. POSHETTY Driver	Member	

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KSHATRIYA COLLEGE OF ENGINEERING

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Date: 10/06/2023

CIRCULAR

The Public Relations committee members are requested to attend the meeting at online 12-06-2023 at 2.00 pm in Principal Office

Agenda Points:

- Admissions
- Recruitment notification in news papers
- Wide publicity in Electronic and print media, about college achievements and milestones
- Wide publicity about Student placements and Higher education in Abroad
- Circulation of college video and EMACET code of college in whatsapp groups etc

During meeting following members have to attend

KSHATRIYA COLLEGE OF ENGINEERING		
PUBLIC RELATIONS & MEDIA COMMITTEE FOR THE ACADEMIC YEAR 2022-2023		
S. No.	Name	Designation
1	Dr.M.SUDHAKAR, HOD MBA	Convener
2	Mr.G.SUNIL T.P.O	Co-Convener
3	M.SUBHASH HOD/EEE	Member
4	M.LAXMAN HOD/CSE	Member
5	P.RAJKUMAR HOD/CIVIL	Member
6	A.KIRAN KUMAR HOD/MECH	Member
7	V. SWAPNA HOD/H&BS	Member
8	A.KAILASH HOD/ECE	Member

Term: One year and shall continue to be force until reconstruction.

Meeting duration: How ever the meeting may be scheduled as and when necessary.


PRINCIPAL

Copy To

1. All Hods
2. Ao
3. Concerned Faculty

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Kshatriya College of Engg.
CHEPUR-ARMOOR - 503 224,
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Website: www.kcea.in

Email: kcea_engg@yahoo.com

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KSHATRIYA COLLEGE OF ENGINEERING

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Date: 12-06-2023

MINUTES OF MEETING OF PUBLIC RELATIONS & MEDIA COMMITTEE

The Exam branch meeting is conducted on 12-06-2023 was discussed the following points

- As per the Instructions received by management and admission committee regarding Admissions the committee decided to make wide publicity about college in Electronic and print media and arrange the college banners at different location in Hyderabad
- The college Academic committee and IQAC cell collectively identified the vacancy of the teaching staff and non Teaching staff. So as per the suggestions received by IQAC and management the committee has decided to give recruitment notification in Hindu, Decen Chronical, Enaadu, Sakshi news papers
- The chairman as suggested the committee to spread Wide publicity in Electronic and print media, college milestones and achievements in the form of videos or ect
- The 17 students are placed in various software companies so principal advised the committee to spread the Wide publicity about Student placements and Higher education in Abroad
- The chairman suggested the committee to send the college video and emacet code in friends and neighbours whatsapp groups

The following members are attended during meeting

KSHATRIYA COLLEGE OF ENGINEERING			
PUBLIC RELATIONS & MEDIA COMMITTEE FOR THE ACADEMIC YEAR 2022-2023			
S. No.	Name	Designation	SIGN
1	Dr.M.SUDHAKAR, MBA	HOD Convener	
2	Mr.G.SUNIL	T.P.O Co-Convener	
3	M.SUBHASH	HOD/EEE Member	
4	M.LAXMAN	HOD/CSE Member	
5	P.RAJKUMAR	HOD/CIVIL Member	
6	A.KIRAN KUMAR	HOD/MECH Member	
7	V. SWAPNA	HOD/H&BS Member	
8	A.KAILASH	HOD/ECE Member	

Principal

Website: www.kcea.in

Email: kshatriya@yahoo.com
CHEPUR-ARMOOR
Dist: Nizamabad. (T.S).

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KSHATRIYA COLLEGE OF ENGINEERING

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NSS COMMITTEE

Minutes of the Meeting

Venue: Mechanical Department

Date : 22nd August 2022 Time: 4.00p.m.

KSHATRIYA COLLEGE OF ENGINEERING				
NSS COMMITTEE FOR THE ACADEMIC YEAR 2022-2023			Sign	
S. No.	Name	Designation		
1	Mr.P.SHIVARAJ	Asst.Prof /MECH	Chairman	
2	Mr. G.RAJU	Asst. Prof (CSE)	Convener	
3	Mr.T.SANDEEP	Asst.Prof /CIVIL	Co-Convener	
4	Mr.N.ANIL KUMAR	Asst .Prof /CIVIL	Member	
5	K.RAJESH	LAB.TECH CSE	Member	
6	G.SHRUTIN	LAB.TECH CSE	Member	
7	K.BHARAT	Asst.Prof MBA	Member	

Agenda:


- NSS activities
- Budget Approval
- T-shirt
- Web page updating
- Any other

The Member Secretary welcomed the Chairman and the members of the Meeting.

The Chairman briefed about NSS activities and its objectives to the members. And also mentioned roles and responsibilities of the members.

The programme aims to inculcate social welfare in students, and to provide service to society without bias, NSS volunteers work to ensure that everyone who is needy gets help to enhance their standard of living and lead a life of dignity. In doing so, volunteers learn from people in villages how to lead a good life despite a scarcity of resources, it also

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Principal
Email: kcea_engg@kcegroup.com
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Provides help in natural and man-made disasters by providing food clothing and first aid to the disaster victims.

1. NSS activities

The member secretary presented the list of activities will be organized by the NSS members
Social Service

Environment related

Medical camp

-Waste Management (Dry/Waste)

-Anti-drug, Anti Liquor, Anti-Tobacco campaigning

-Adoption of Village

Any other social responsibilities

2. Budget Approval

The Chairman suggested member secretary to conduct minimum three activities per semester.

The activities are planned well in advance and accordingly budget approval may be taken

3. T-shirt

The Chairman suggested giving T-shirts to the members and members shall

Wear the t-shirts during NSS activities. The T-shirt designing may be done by the students.

4. Web page updating

The Chairman instructed to the member secretary to monitor web page updating

Periodically. Every activity should be updated and photos are uploaded in the web page.

5. Any other

The chairman suggested all the members that students should get motivated to participate in the Swachh Bharat Abhiyan

The meeting was concluded with the vote of thanks by the Chairman.


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KSHATRIYA COLLEGE OF ENGINEERING

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Date: 16-03-2023

CIRCULAR

The following members of college Women Welfare committee are requested to attend the meeting in principal chamber at 03:30PM on 17/03/2023 to discuss below points.

Agenda:

1. Discussion regarding previous meeting resolutions
2. Conduction of program to address health and hygiene
3. Discuss to conduct personality development program for women
4. Discuss about resolving women related issues at work place institution
5. Discuss to conduct awareness programs
6. Discus a role of women in the society
7. Prepare a schedule for organizing women welfare right workshop or seminar
8. Discuss about **SHE TEAMS** activities with nominated girl's student

During the meeting the following member were present

KSHATRIYA COLLEGE OF ENGINEERING			
WOMEN WELFARE COMMITTEE FOR THE ACADEMIC YEAR 2022-2023			
S. No.	Name	Designation	Signature
1	Mrs.V.SWAPNA ,HOD BS&H	Chairman	
2	Mrs. B.SNEHALATHA Asst. Prof.CIV	Convener	
3	Mrs. S.VIDYA REDDY, Asst. Prof.CSE	Member	
4	Mrs. U.ALEKYA Asst. Prof.ECE	Member	
5	Ms.J.SPANDANA, Asst. Prof.CSE	Member	
6	Mrs.M.ARCHANA , Dept of BS&H	Member	

Circulation

- HODS
- Above staff

PRINCIPAL

Principal

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KSHATRIYA COLLEGE OF ENGINEERING

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Date: 17/03/2023

MINUTES OF THE MEETING

The members of women welfare committee discussed the above issues on 17/03/2023 and suggested to resolve the following issues.

1. Discussed about conduction of programmes for girls student regarding health and hygiene.
2. Organizing of seminars or workshops related to women development, awareness of women's rights, women welfare aw, personality development sessions were discussed and tentative dates were proposed for women related issues at work place were discussed and solutions for their problems were resolved.
3. Women welfare committee members of all three year girls student were selected for a program conducted by she teams.
4. Organizing of such team sessions was proposed to be conducted in college.

The following members were present.

KSHATRIYA COLLEGE OF ENGINEERING			
WOMEN WELFARE COMMITTEE FOR THE ACADEMIC YEAR 2022-2023			
S. No.	Name	Designation	Signature
1	Mrs.V.SWAPNA ,HOD BS&H	Chairman	
2	Mrs. B.SNEHALATHA Asst. Prof.CIV	Convener	
3	Mrs. S.VIDYA REDDY, Asst. Prof.CSE	Member	
4	Mrs. U.ALEKYA Asst. Prof.ECE	Member	
5	Ms.J.SPANDANA, Asst. Prof.CSE	Member	
6	Mrs.M.ARCHANA , Dept of BS&H	Member	

PRINCIPAL

Kshatriya College of Engg.
CHEPUR-ARMOOR - 503 224,
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KSHATRIYA COLLEGE OF ENGINEERING

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Date: 23/08/2022

CIRCULAR


This is to inform all the members of college academic committee that a meeting is scheduled in Board Room on 25/08/2022 at 11:00 am, to discuss the following points.

Agenda:

1. The committee its rules & responsibilities.
2. Preparing college Academic Calendar (activities to be planned).
3. Teaching-learning process and monitoring.
4. Stake holder's feedback analysis.
5. Any other activities and issues to be discussed.

Copy to:

1. Principal
2. vice Principal/A.O.
3. All HOD's
4. IQAC
5. Director Administration
6. All college academic committee members.


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Principal
Kshatriya College of Engg.
CHEPUR-ARMOOR - 503 224,
Dist: Nizamabad. (T.S.)

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Email: kcea_engg@yahoo.com

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KSHATRIYA COLLEGE OF ENGINEERING

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COLLEGE ACADEMIC COMMITTEE

Date: 25-08-2022

Minutes of Meeting

A Meeting was held in Board Room on 25/08/2022 to discuss the following points.

1. The academic activities for the present academic year were planned by discussing with the HODS.
2. Also suggested to the members to monitor and follow-up the students with poor performance
3. Faculties are suggested to implement new teaching methods that create interest among students.
4. Time tables of each class and years.
5. Annual day, Tech fest and sports fest
6. All HODs should plan field visits, Internships, Add on Programs, FDPs for the academic year.

Following members attended the meeting:

S. No.	Name of the faculty	Designation	Signature
1	Prof. Dr. RAM KINKAR PANDEY	Principal	
2	Mr. Bandari Narendar	Vice Principal/A.O	
3	Mr. P Rajkumar	CIV HOD	
4	Mr. M Subhash	EEE HOD	
5	Dr. V Veda Prakash	MECH HOD	
6	Mr. Kailash Aade	ECE HOD	
7	Mr. M Laxman	CSE HOD	
8	Dr. M Sudhakar	MBA HOD	
9	Ms. V Sathyavathi Swapna	BS&H HOD	

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ACTION TAKEN ON FEEDBACK FROM STAKEHOLDERS (2022-23)

Action to be taken on the various feedback reports collected from stakeholders from time to time along with suggestions on the same.

1. Suggestions made in student's feedback:

Students requested for more practical sessions. They requested to conduct seminars on job oriented courses, training for facing interviews during campus selection. They also requested to provide career guidance and expert talks by industrialists. Awareness among every student especially research scholars to publish articles may be created.

Action Taken on Students feedback report:

Various workshops and seminars were held to introduce new technical aspects which are useful to students for industry ready. The HODs and faculty were suggested for including more classes for practicals in the Timetables. Students were allotted a few hours in the weekly curriculum to improve their physical and mental fitness.

2. Suggestions made by Alumni:

Alumni suggested that they need more focus on soft skill training. Alumni have suggested that the institute should focus on improving communication skills, personality development, self-motivation, career building, confidence and good mentoring. More internship facilities are made available to students for better industrial exposure.

Action Taken on Alumni feedback report:

The Institute has conducted different workshops and guest lecturers regarding career building, self motivation and for improving the communication skills of the students. Necessary help was given to interested students to carry out internships various organizations.

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3. Suggestions made by Teacher's:

The need for more practical sessions was stressed by the teachers to enhance the employability of students. Students can be industry ready only if they are exposed to real life situations in their class rooms and laboratories.

Teachers emphasized the need for conducting more internship during summer vacations so that students get a firsthand experience of the needs of the industry during their course period and get themselves ready in their fields of interest.

Action Taken on Teacher's feedback report:

More practical courses were included in the curriculum based on the feedback of the teachers. The quality of the existing practical courses was updated by introducing latest versions in the syllabus. Internships were made compulsory for all students during summer vacations to give them a taste of industry requirements during their course period. This also enabled them to assess their standing in the industry and improve their potential with respect to their field of interest

4. 4. Suggestions made by Employers:

The Employers were of the opinion that students should develop their self thinking capabilities and should be initiative in team work. Students need to be aware of industry exposure. Recruiters suggested that the students are being strong in their aptitude skills, as it is the first level of the interview process.

Action Taken on Employer feedback report:

The soft skill training focused more on participative games and teambuilding, invited resource persons from industries were made to address the students. Intensive training on aptitude training was planned for the next academic year.

PRINCIPAL
Principal

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FEEDBACK SYSTEM

FEEDBACK COLLECTED

Department Of Computer Science And Engineering

S.NO.	Academic calendar	Stake holders	No. of Feedbacks Responses collected
1	2022-23	Students	220
		Teachers	27
		Alumni	50
		Parent	60
		Employer	1


FEEDBACK SYSTEM

FEEDBACK COLLECTED

Department Of Basic Sciences & Humanities

S.NO.	Academic calendar	Stake holders	No. of Feedbacks Responses collected
1	2022-23	Students	100
		Teachers	9
		Alumni	50
		Parent	50
		Employer	1

Website: www.kcea.in


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KSHATRIYA COLLEGE OF ENGINEERING

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Date: 26/08/2022

CIRCULAR

All the members of Purchase Committee College are requested to attend the meeting 29-08-2022 at 04:15PM in Principal room to discuss the following matters.

Agenda:


- To prepare guidelines and device general system for procurement of material equipments and items for the institutions.
- To coordinate all the purchases of various department. And ensure the procurement of required items as per schedule.
- To carry out discussions and negotiations with suppliers and procure the best quality items with competitive price
- To carry out discussions and negotiations with suppliers and procure the best quality items with competitive price. To arrange to call and scrutinize tenders or quotations for items of purchase and contacts costing beyond the value specified by BOG.
- In other works related to procurement of the items.

During the meeting the following members were present

KSHATRIYA COLLEGE OF ENGINEERING		
PURCHASE COMMITTEE FOR THE ACADEMIC YEAR 2022-2023		
S. No.	Name	Designation
1	Mr. B.NARENDER, A.O.	Chairman
2	Mr. KIRAN KUMAR, Asso.Prof., HOD Mech,	Convener
3	Mrs. B.SNEHALATHA, Asst.Prof., CIVIL	Member
4	Mr.G.RAJU , Asst.Prof. CSE	Member
5	Mr.M.SUBHASH, Asst.Prof., HOD EEE	Member
6	Mr.G.SUNIL, Asst. Prof. BS&H	Member
7	Mrs.KRISHNA, Asst.Prof. ECE	Member

Copy to

- All the members of the committee
- All the HODs


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Kshatriya College of Engg.
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KSHATRIYA COLLEGE OF ENGINEERING

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Date: 29/08/2022


MINUTES OF MEETING

All the members of Purchase Committee discussed the above issues and suggested to resolve the following issues.

- To prepare guidelines and device general system for procurement of material equipments and items for the institutions.
- To coordinate all the purchases of various department. And ensure the procurement of required items as per schedule.
- to carry out discussions and negotiations with suppliers and procure the best quality items with competitive price
- To carry out discussions and negotiations with suppliers and procure the best quality items with competitive price. To arrange to call and scrutinize tenders or quotations for items of purchase and contacts costing beyond the value specified by BOG.
- In other works related to procurement of the items.

During the meeting the following members were present

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PURCHASE COMMITTEE FOR THE ACADEMIC YEAR 2022-2023			
S. No.	Name	Designation	Signature
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2	Mr. KIRAN KUMAR, Asso.Prof., HOD Mech,	Convener	
3	Mrs. B.SNEHALATHA, Asst.Prof., CIVIL	Member	
4	Mr.G.RAJU , Asst.Prof. CSE	Member	
5	Mr.M.SUBHASH, Asst.Prof., HOD EEE	Member	
6	Mr.G.SUNIL, Asst. Prof. BS&H	Member	
7	Mrs.KRISHNA, Asst.Prof. ECE	Member	


PRINCIPAL
Kshatriya College of Engg.
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KSHATRIYA COLLEGE OF ENGINEERING

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Date: 12-09-2022

CIRCULAR

The following members of college Alumni and student's affairs committee are requested to attend the alumni meeting in Mechanical Department at 04:00PM on 13/09/2022 to discuss below points.

Agenda:

- Review of previous meeting activity
- To conduct the awareness program to get employment in software and govt.jobs
- To build values and ethics in their fellow junior
- To conduct awareness program on entrepreneurship
- Some other issues
- Co-circular and extra circular activities

KSHATRIYA COLLEGE OF ENGINEERING			
ALUMNI AND STUDENT AFFAIRS COMMITTEE FOR THE ACADEMIC YEAR 2022-2023			
S. No.	Name	Designation	Signature
1	Mr. A.KIRAN KUMAR Asst. Prof & HOD Mech	Chairman	
2	Mr. K.Sathish, Asst. Prof CIVIL	Convener	
3	Mrs.S.Vidya Reddy, Asst. Prof CSE	Member	
4	Mr.K.Bharat, Dept of MBA	Member	
5	Mr.Krishna, Asst. Prof ECE	Member	
6	Mr.G.Mohan, Dept of CIVIL	Member	

PRINCIPAL
Kshatriya College of Engg.
CHEPUR-ARMOOR - 503 224,
Dist: Nizamabad. (T.S).

Circulation to above staff /HODs

Website: www.kcea.in

Email: kcea_engg@yahoo.com

NH-63, CHEPUR-ARMOOR, DT: NIZAMABAD – 503224 T.S. India.

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KSHATRIYA COLLEGE OF ENGINEERING

(Affiliated to JNTU Hyderabad & Approved by AICTE)

Date: 13-09-2022

Alumni and students affairs committee meeting was held in the Mechanical Department to discussed below points

During the meeting the following members were present

KSHATRIYA COLLEGE OF ENGINEERING			
ALUMNI AND STUDENT AFFAIRS COMMITTEE FOR THE ACADEMIC YEAR 2022-2023			
S. No.	Name	Designation	Signature
1	Mr. A.KIRAN KUMAR Asst. Prof & HOD Mech	Chairman	
2	Mr. K.Sathish, Asst. Prof CIVIL	Convener	
3	Mrs.S.Vidya Reddy, Asst. Prof CSE	Member	
4	Mr.K.Bharat, Dept of MBA	Member	
5	Mr.Krishna, Asst. Prof ECE	Member	
6	Mr.G.Mohan, Dept of CIVIL	Member	

Minutes of the meeting

- Review on resolution of previous meeting
- It was decided to conduct guest lectures on Entrepreneurship- the way to become an entrepreneur.
- It was decided to search for the way to convince software companies to visit and conduct the campus drive in the college
- It was decided to donate technical nooks to their respective departments.
- The meeting ended with the vote of thanks for making the meet grand success.

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Kshatriya College of Engg.
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NH-63, CHEPUR-ARMOOR, DT: NIZAMABAD – 503224 T.S. India.

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KSHATRIYA COLLEGE OF ENGINEERING

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Date: 21-10-2022

CIRCULAR

All the members of the Training and placement committee are requested to attend the meeting in principal room at 04:00PM in TPO Room to discuss the future course of action of for the academic year 2022-23

Copy to

- Chairman for kind information
- Training and placement officer
- All HODs
- AO


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Date: 21-10-2022

MINUTES OF THE MEETING

Meeting of the training and placement committee was held 21 Oct 2022 at 04:00PM in the TPO Room at main block of KCEA. The following members have attended the same.


S.No	Name of Faculty	Designation	Department	Signature
1	Mr.G.Sunil	TPO	BS&H	
2	Mr.M.Laxman	HOD	CSE	
3	Mr.M.Subhash	HOD	EEE	
4	Mr.A.Kiran kumar	HOD	MECH	
5	Mr.A.Kailash	HOD	ECE	
6	Mr.P.Rajkumar	HOD	CIVIL	

Agenda:

The Training and Placement committee established for assisting the students in finding job opportunities after graduation. The following points were discussed.

- Discussed about establishing relationships with companies and organizations to provide job opportunities for the students
- Discussed about Organizing campus recruitment drives, career fairs and other events to provide students with exposure to potential employer.
- Providing students with career counseling and guidance to help them make informed decisions about future career.
- Conduction of mock drives for the students.
- Coordinating and organizing on campus and off campus. Interviews between students and potential employers.
- Conduction of Campus Drive specific training session for final year students.

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PRINCIPAL
Principal
Kshatriya College of Engg.
Email: kcea_engg@rediffmail.com
CHEPUR-ARMOOR - 503 224,
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Mobile no: +91-9848030860



KSHATRIYA COLLEGE OF ENGINEERING

(Affiliated to JNTU Hyderabad & Approved by AICTE)

Date: 21-10-2022

TRAINING AND PLACEMENT COMMITTEE RESOLUTIONS

Meeting of the training and placement committee was held 21 Oct 2022 at 04:00PM in the TPO Room at main block of KCEA. The following members have attend the same

S.No	Name of Faculty	Designation	Department	Signature
1	Mr.G.Sunil	TPO	BS&H	
2	Mr.M.Laxman	HOD	CSE	
3	Mr.M.Subhash	HOD	EEE	
4	Mr.A.Kiran kumar	HOD	MECH	
5	Mr.A.Kailash	HOD	ECE	
6	Mr.P.Rajkumar	HOD	CIVIL	

- Establishing relationships with companies and organizations to provide job opportunities for the students
- Organizing campus recruitment drives, career fairs and other events to provide students with exposure to potential employer.
- Providing students with career counseling and guidance to help them make informed decisions about future career.
- Coordinating and organizing on campus and off campus. Interviews between students and potential employers.

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KSHATRIYA COLLEGE OF ENGINEERING

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Date: 07-12-2022

CIRCULAR

The OBC Cell Committee meeting for the Academic Year 2022-2023 is scheduled to be held on 08-12-2022, at 3:30 pm., in MBA department. All the members of OBC Cell Committee are requested to attend the Meeting.

The following member were present during the meeting

Name	Signature
• Dr. M. Sudhakar	
• Dr. V.Veda Prakash	
• Mr. B. Raju	
• Mr. P. Sudhakar	
• Mr. M. Krishna	
• Mr. C. Praveen Kumar	
• Mrs. N. Sandeep	

Copy to

Committee members
All HoDs

PRINCIPAL
Principal
Kshatriya College of Engg.
CHEPUR-ARMOOR - 503 224,
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KSHATRIYA COLLEGE OF ENGINEERING

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Date: 08-12-2022

Minutes of the Meeting

A meeting was held on 08-12-2022 in MBA department at 03:30 pm and following are the resolutions made:

AGENDA:

- Approval of Previous Meeting Minutes
- Discussion on Ongoing Initiatives OBC Scholarship Drive
- Planning for Future Activities
- Addressing Concerns and Suggestions
- Announcements
- Action Items and Follow-up

RESOLUTIONS

- The minutes of the previous meeting were reviewed.
- Motion to approve the minutes: Dr. M. Sudhakar moved to approve, and the minutes were approved unanimously.
- Challenges faced: Limited participation from some departments.
- Suggestions: Increase awareness through departmental presentations
- Members shared concerns about communication gaps and agreed to establish a regular newsletter for updates
- Faculty Advisor, Dr. M. Sudhakar, announced a potential collaboration with a local NGO for community outreach programs
- Dr. V.Veda Prakash to coordinate with departments for the OBC Scholarship Drive.

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Mobile no: +91-9848030860

Principal
Kshatriya College of Engg.
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Dist. Nizamabad. (T.S).



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- Discussed the possibility of organizing a career guidance session for OBC students

Name	Signature
1. Dr. M. Sudhakar	
2. Dr. V.Veda Prakash	
3. Mr. B. Raju	
4. Mr. P. Sudhakar	
5. Mr. M. Krishna	
6. Mr. C. Praveen Kumar	
7. Mrs. N. Sandeep	

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Kshatriya College of Engg.
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Date: 04-01-2023

CIRCULAR

The EDC Cell Committee meeting for the Academic Year 2022-2023 is scheduled to be held on 05-01-2023, at 04:15 pm., in ECE department. All the members of EDC Cell Committee are requested to attend the Meeting.

The following member were present during the meeting

Name	Signature
• Mr. A. Kailash	
• Mr. M. Krishna	
• Mr. T. Sandeep	
• Mr. K. Bharat	
• Mr. B. Raju	
• Mr. K. Naresh Raj	
• Mr. Meshak Raj	

Copy to

Committee members
All HoDs

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Kshatriya College of Engg.
CHEPUR-ARMOOR - 503 224,
Dist: Nizamabad. (T.S).

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Date: 05-01-2023

Minutes of the Meeting

A meeting was held on 05-01-2023 in ECE department at 04:15 pm and following are the resolutions made:

AGENDA:

- Review past activities
- Plan future events
- Budget discussion
- Any other business

RESOLUTIONS

- Discussed previous month's events: positive feedback received for the entrepreneurship awareness camp and guest lecture series.
- Reviewed progress on ongoing projects; identified areas needing additional support
- Discussed upcoming hackathon and proposed workshop on business plan development.
- Committees formed for hackathon organization; speakers to be finalized for the workshop.
- Treasurer presented current financial status; allocation discussed for event logistics and potential sponsorships.
- Detailed budget proposal to be prepared for next meeting.

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Mobile no: +91-9848030860

Principal
Kshatriya College of Engg.

Email: kcea_engg@503224.com
CHEPUR-ARMOOR
Dist: Nizamabad. (T.S).



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Name	Signature
• Mr. A. Kailash	
• Mr. M. Krishna	
• Mr. T. Sandeep	
• Mr. K. Bharat	
• Mr. B. Raju	
• Mr. K. Naresh Raj	
• Mr. Meshak Raj	

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Date: 03-10-2022

CIRCULAR

The Website and ICT committee members are requested to attend the meeting at Principal room on 03-10-2022 at 04:00 pm.

Agenda Points:

- Upload the workshops conduction in KCEA details in website
- Update the faculty and details in website
- Online lecture notes and lab manuals
- Conduct Computer Based Test
- Conduct the classes on basic and advanced computer skills
- Downloading important software updates and maintaining hardware
- Conduct the parent-Teacher meetings
- During meeting following members have to attend


KSHATRIYA COLLEGE OF ENGINEERING		
WEBSITE/ICT SELF LEARNING COMMITTEE FOR THE ACADEMIC YEAR 2022-2023		
S. No.	Name	Designation
1	Mr. M.LAXMAN HOD,CSE	Chairman
2	Mr.K.KRISHNA CHAITANYA Asst.Prof CSE	Convener
3	Mr.G.RAJU Asst.Prof /CSE	Member
4	Mrs.S.VIDYA REDDY Asst.Prof CSE	Member
5	Mr.MESHAK RAJ Asst.Prof CSE	Member
6	Mr.V.NAVEEN Network Admin	Member
7	Mr.KUNTA RAJESH Lab.Tech CSE	Member
8	Mr.G.SHRUTHIN Lab.Tech CSE	Member

Term: one year and shall continue to be force until reconstruction.

Meeting Duration: How ever the meeting may be scheduled as and when necessary

COPY TO:

- HODs
- A.O
- All the concerned staff


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Kshatriya College of Engg.
CHEPUR-ARMOOR - 503 224,
Dist: Nizamabad. (T.S).

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KSHATRIYA COLLEGE OF ENGINEERING

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Date: 26-07-2023

Internal Complaint Committee

CIRCULAR

All the members of Internal Complaint Committee are requested to attend the Committee meeting in the seminar Hall at 3:00pm i.e. 27-07-2023 to discuss about below agenda points.

Agenda of Meeting

- To review the disciplinary issues if any.
- To Organized Anti Sexual Harassment programmes.
- To improve the grievance and redresses cell.
- Guidance to Girl students
- Implementation of Gender sensitization
- Any other relevant subject at the time of meeting.

Committee members:

S.NO	Name of the Faculty	Designation	Department
1	Mrs.V. Swapna	Convener	BS&H
2	Mrs.U.Alekhya	Member	ECE
3	Mrs.Ch.Pratima	Member	MBA
4	Mrs.S.Vidhya Reddy	Member	CSE
5	Mrs.Anjum Fatima	Member	EEE
6	Mrs.M.Ramani	Member	BS&H
7	Mrs.B.Snehalatha	Member	Civil
8	Mrs T. Sravani	Member	Civil


PRINCIPAL

Copy to:
Committee members

Principal
Kshatriya College of Engg.
CHEPUR-ARMOOR - 503 224,
Dist: Nizamabad. (T.S).

Website: www.kcea.in

Email: kcea_engg@yahoo.com

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Mobile no: +91-9848030860



KSHATRIYA COLLEGE OF ENGINEERING

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Date: 27-07-2022

INTERNAL COMPLAINT COMMITTEE MINUTES OF MEETING

The Internal Complaint Committee meeting is conducted in the seminar Hall at 3:00pm i.e. 27-07-2022 to discussed the below agenda points.

Agenda of Meeting

- To review the disciplinary issues if any.
- To Organized Anti Sexual Harassment programmes.
- To improve the grievance and redresses cell.
- Guidance to Girl students
- Implementation of Gender sensitization
- Any other relevant subject at the time of meeting.

Committee members:

S.NO	Name of the Faculty	Designation	Department	Signature
1	Mrs.V. Swapna	Convener	BS&H	
2	Mrs.U.Alekhya	Member	ECE	
3	Mrs.Ch.Pratima	Member	MBA	
4	Mrs.S. Vidhya Reddy	Member	CSE	
5	Mrs. Anjum Fatima	Member	EEE	
6	Mrs.M.Ramani	Member	BS&H	
7	Mrs.B.Snehalatha	Member	Civil	
8	Mrs T. Sravani	Member	Civil	

Points Discussed:

- To committee reviewed if any disciplinary issues are there, no complaint is failed in any department during this tenure.
- The committed has decided to Organized Anti Sexual Harassment program in college.
- Convener advised the committee member to improve the grievance and redresses cell
- Committee is planning to give proper Guidance to Girl students regarding their safety
- Implementation of Gender sensitization subject from ist year onwards as special course
- Discussed all other relevant subject at the time of meeting.

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Resolution:

1. As per the previous meeting discussions committee implement proper dress code to students and band of Cell phone use by students in campus
2. Committee solved the internal complaint came from canteen during class hours

Copy to:
Committee members


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KSHATRIYA COLLEGE OF ENGINEERING

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Date: 15/11/2022

CIRCULAR

The sports and games committee meeting will be held on 16-11-2022 at 3.00 pm at the Seminar Hall Main Block to discuss various issues pertaining to the sports and games. All the members are requested to be present for the Meeting. The agenda of the meeting is as under:

Agenda

- To select inter college tournament team
- To discuss about outdoor game and students attendance
- To discuss about sports budget

S.No	Name of the faculty	Designation	Signature
1	Mr. P.RAJKUMAR	Asst.prof.(CIVIL) Incharge of S&G	
2.	Dr.V.Vedha prakash	Asst. Prof. (MECH)	
3.	Mr.SANDEEP	Asst. Prof. (EEE)	
4.	Mr.N.Anil Kumar	Asst. Prof. (CIVIL)	
5.	Mr.K.Bharat	Asst. Prof. (MBA)	

- To discuss about indoor and outdoor game facilities.
- Conduction of sports day in college

Copy To

1. All HoDs
2. A.O
3. .Concerned Faculty

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Website: www.kcea.in

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KSHATRIYA COLLEGE OF ENGINEERING

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Date: 16/11/2022

MINUTES OF MEETING

Sports and game Committee meeting was held on 16-11-2022 at 3.00 pm at the Seminar Hall. The meeting was chaired by the principal.

The following points were discussed in the meeting

1. The committee recommended outdoor games. Decision has been taken to encourage the students in conducting as well as participating in various sports activities at college, state and national level.
2. To maintain record of sports and games events attended by students within the college, university and outside of the region/state
3. The committee reviewed the indoor and outdoor game facilities. Decision has been taken to procure sports items, jersey and distribute these to the students.
4. Committee decided and reviewed the budget for the academic year 2023-2024.
5. The committee has taken decision to recommend sanction of registration fee to participate in various sports events.
6. Committee decided to provide student attendance for participation in inter college sports competition.
7. The as decide to conduct sport day in college

S.No	Name of the faculty	Designation	Signature
1	Mr. P.RAJKUMAR	Asst.prof.(CIVIL) Incharge of S&G	
2.	Dr.V.Vedha prakash	Asst. Prof. (MECH)	
3.	Mr.SANDEEP	Asst. Prof. (EEE)	
4.	Mr.N.Anil Kumar	Asst. Prof. (CIVIL)	
5.	Mr.K.Bharat	Asst. Prof. (MBA)	

Website: www.kcea.in

Email: kceahatrya@yadmoor.com
CHEPUR-ARMOOR - 503 224,
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KSHATRIYA COLLEGE OF ENGINEERING

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Date: 11-11-2022

CIRCULAR

All the Teaching and Non-Teaching Staff members are requested to attend the meeting at Principal Office on 13-11-2022 at 04:00 PM.

Agenda Points:

- External lab conduction
- Panel of examiners
- Mini and major project viva voce conduction method
- SEE question paper setting method details with Blooms
- SEE exam conduction
- Invigilation duties assignment
- Seating arrangement
- Question paper generation process
- Printing and distribution to exam hall process

During the meeting following members have to attend

KSHATRIYA COLLEGE OF ENGINEERING		
EXAM COMMITTEE FOR THE ACADEMIC YEAR 2022-2023		
S. No.	Name	Designation
1	Dr.R.K.PANDEY Principal	Chairman
2	Mr.B.NARENDER Controller of Exams & A.O	Convener
3	Mr.C.PRAVEEN KUMAR Addl.Controller of exams	Co-Convener
4	Mr.M.SUBHASH HOD/EEE	Member
5	Mr.M.LAXMAN HOD/CSE	Member
6	Mr.P.RAJKUMAR HOD/CIVIL	Member
7	Mr.A.KIRAN KUMAR HOD/MECH	Member
8	Mrs.V.SWAPNA HOD/H&BS	Member
9	Mr.A.KAILASH HOD/ECE	Member
10	Mr.B.SUSHEEL Asst.Prof CSE	Member
11	Mr.REDDY PRAVEEN Exam Branch	Member

Term: One year and shall continue to be force until reconstruction.

Website: www.kcea.in

Email: kcea@kceva.ac.in

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Meeting duration: How ever the meeting may be scheduled as and when necessary.

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1. All Hods
2. Ao
3. TPO, Library Committee
3. Concerned Faculty

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KSHATRIYA COLLEGE OF ENGINEERING

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Date: 13-11-2022

MINUTES OF MEETING OF EXAM CELL

In meeting Following points were discussed

1. **Internal Question paper format**

R22 the set of question papers should consist two parts

a) **Descriptive Questions**

The students have to write the 4 answers out of 6 questions each question carries 5marks

b) **Objective Paper**

Consist of 20 multiple choice questions, fill in the blanks, match the following Questions each bit carries 1/2 marks

2. Mini and major project viva voce conduction method
3. Project Panel of examiners
4. Invigilation duties assignment
5. Seating arrangement

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KSHATRIYA COLLEGE OF ENGINEERING

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Date: 22/08/2022

CIRCULAR

The welfare cell meeting is scheduled on 24/08/2022 in seminar hall. All the members are requested to make it convenient to attend the meeting. The agenda of meeting is Under:

Agenda:

1. Motivate to improve performance
2. Initiate to involve in research
3. Review the faith
4. To identify any major concern

During the meeting the following members of SC/ST,OBC and Minority student were present:

KSHATRIYA COLLEGE OF ENGINEERING		
SOCIAL WELFARE COMMITTEE FOR THE ACADEMIC YEAR		
2022-2023		
S. No.	Name	Designation
1	Mr.K.Krishna Chaitanya Asst.Prof CSE	Convenor
2	Mr.T.Sandeep Asst.Prof CIVIL	Member
3	Mr.P.Shivaraj Asst.Prof MECH	Member
4	Mr.Krishna Asst.Prof ECE	Member
5	Mr.Sandeep Asst.Prof EEE	Member
6	Mr.N.Madhu sudhan Asst.Prof BS&H	Co-Convener
7	Mrs.V.Pratima Asst.Prof MBA	Member
8	Mr.B.Raju Asst.Prof BS&H	Member

Copy to:

All HODS for information

Circulate among students

PRINCIPAL

Principal

Kshatriya College of Engg.

Email: CHEPUR-ARMOOR@kcece.ac.in

Dist: Nizamabad. (T.S).

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Mobile no: +91-9848030860



KSHATRIYA COLLEGE OF ENGINEERING

(Affiliated to JNTU Hyderabad & Approved by AICTE)

Date: 24/08/2022

SOCIAL WELFARE CELL

Minutes of the Meeting

The Member of social welfare committee of SC/ST,OBC and Minority student present

KSHATRIYA COLLEGE OF ENGINEERING			
SOCIAL WELFARE COMMITTEE COMMITTEE FOR THE ACADEMIC YEAR 2022-2023			
S. No.	Name	Designation	Signature
1	Mr.K.Krishna Chaitanya Asst.Prof CSE	Convenor	
2	Mr.T.Sandeep Asst.Prof CIVIL	Member	
3	Mr.P.Shivaraj Asst.Prof MECH	Member	
4	Mr.Krishna Asst.Prof ECE	Member	
5	Mr.Sandeep Asst.Prof EEE	Member	
6	Mr.N.Madhu sudhan Asst.Prof BS&H	Co-Convener	
7	Mrs.V.Pratima Asst.Prof MBA	Member	
8	Mr.B.Raju Asst.Prof BS&H	Member	

Agenda:

1. Motivate to improve performance
2. Initiate to involve in research
3. Review the facilities
4. To identify any major concern

The principal welcomed the members of the meeting and chaired the meeting.

The members were discussed in detail above mentioned agenda and the following decisions were taken.

1. Motivate to improve performance

The Chairman advised all the members to address the Sc/ST, OBC and Minority student and guide them about th attendance criteria, internal test and coaching clg facilities.

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Mobile no: +91-9848030860

Principal
Kshatriya College of Engg.
Email: KCE@kcea.in - 503 224.
CHEPUR-ARMOOR@yabpo.com
Dist: Nizamabad. (T.S.)



KSHATRIYA COLLEGE OF ENGINEERING

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2. Invitation for faculties to involve in research

The in charge instructed that all the welfare cell member to educate all the faculties belonging to SC/ST,OBC and Minority student about facilities provided in publishing research article, attending conferences and also to register for PHD programmes.

3. Review the facilities for the SC/ST,OBC and Minority students

The register explained about the hostel facilities and scholarship process to all members

The member secretary explained about the SC/ST, OBC and Minority student book bank facility updating in the central library of the college

The chairman requested members to check the status of the Scholarship provided by the government

4. To identify any major concern

The member secretary explained that there were no major concerns received either from the student or the staff member belonging to SC/ST, OBC and Minority students

The Chairman also expressed that old students request more than three books, may be issued for a week.

PROCEEDINGS:

The Member secretary to the chairman for making free for this meeting in spite of a busy schedule and also appreciated members for their suggestion and thanked for attending the meeting.

PRINCIPAL

Principal
Kshatriya College of Engg.
CHEPUR-ARMOOR - 503 224,
Dist: Nizamabad. (T.S).



KSHATRIYA COLLEGE OF ENGINEERING

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Date: 14/03/2023

CIRCULAR

All the members of maintenance committee of the college are requested to attend the committee meeting at 04:00PM on 18/03/2023 in seminar hall to discuss the college maintenance.

Agenda:

1. Maintenance of laboratory , servicing the equipment if any
2. Repair of tables, chair and benches
3. Repair of electrical appliances
4. Beautification of campus
5. Maintaining cleanliness and hygienic
6. Sanitization of college campus
7. Transformer maintenance
8. Water supply, Motor pumps, Water filter maintenance need to be checked

During the meeting the following members were present

KSHATRIYA COLLEGE OF ENGINEERING				
MAINTENANCE COMMITTEE FOR THE ACADEMIC YEAR 2022-2023				
S. No.	Name	Designation	Signature	
1	Mr.P.SUDHAKAR ,	Asst.prof, MBA	Chairman	
2	Mr.L.SHIVA PRASAD,	Asst.prof, ECE	Convener	
3	Mr.K.SATHISH	Asst. Prof, CIVIL	Member	
4	Mr.V.NAVEEN	NETWORK ADMIN,CSE	Member	
5	Mr.CHAKRADHAR	Asst.prof, MBA	Member	
6	Mr. GANGADHAR ,		Member	
	Electrician,Maintenance			

PRINCIPAL

Copy to:

All HODS for information and circulate among the concerned staff
A.O, TPO, Library, Exam branch for information

Principal
Kshatriya College of Engg.
CHEPUR-ARMOOR - 503 224,
Dist: Nizamabad. (T.S).

Website: www.kcea.in

Email: kcea_engg@yahoo.com

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KSHATRIYA COLLEGE OF ENGINEERING

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Date: 18/03/2023

MINUTES OF THE MEETING

The Members of maintenance committee discussed the above issue on 18/03/2023 and suggested to resolve the following issues.

- Maintenance of laboratory , servicing the equipment if any
- Repair of tables, chair and benches
- Repair of electrical appliances
- Beautification of campus
- Maintaining cleanliness and hygienic
- Sanitization of college campus
- Transformer maintenance
- Water supply, Motor pumps, Water filter maintenance need to be checked

The Principal instructed for time monitoring of Transformer working, checking of water pipelines and water filtering.

Some of the faculties were the responsibility for beautification of campus. It was suggested for planting of new saplings in the campus and gardening of plants and trees.

During the meeting the following members were present:

KSHATRIYA COLLEGE OF ENGINEERING			
MAINTENACE COMMITTEE FOR THE ACADEMIC YEAR 2022-2023			
S. No.	Name	Designation	Signature
1	Mr.P.SUDHAKAR , Asst.Prof, MBA	Chairman	
2	Mr.L.SHIVA PRASAD, Asst.Prof, ECE	Convener	
3	Mr.K.SATHISH Asst. Prof, CIVIL	Member	
4	Mr.V.NAVEEN NETWORK ADMIN,CSE	Member	
5	Mr.CHAKRADHAR Asst.Prof, MBA	Member	
6	Mr. GANGADHAR , Electrician,Maintenance	Member	

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www.kcea_engg@503224.com



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RESOLUTIONS:

The following resolutions are made during the maintenance meeting

Maintenance of Laboratory, servicing the equipment regularly by purchasing accessories. Water supply, Motor pumps water filter maintenance need to be checked.

The Principal instructed for time monitoring of Transformer working, checking of water pipeline and water filtering.

Some of the faculties were given the responsibility for beautification of campus. It was suggested for planting of new saplings in the campus .it was suggested for planting of new saplings in the campus and gardening of plants and trees.


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KSHATRIYA COLLEGE OF ENGINEERING

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Date: 21/11/2022


CIRCULAR

All the members of Institute –Industry Relations committee are requested to attend the meeting in the TPO Room at 04:00PM on 21/11/2023 to discuss the future course of action for the academic year 2022-23.

S.No	Name of Faculty	Designation	Department
1	Mr.G.Sunil	Chairman	BS&H
2	Mrs.B.Snehalatha	Asst.Prof & Member	CIVIL
3	Mrs.Vidya Reddy	Asst.Prof & Member	CSE
4	Mrs.U.Alekya	Asst.Prof & Member	ECE
5	Mr.K.Naresh Raj	Asst.Prof & Member	MECH
6	Mr.Govardhan	Asst.Prof & Member	BS&H
7	Mr.K.Rajesh	LAB ASSISTANT	CSE

Copy to

- Chairman for kind information
- Ao
- All HODS


PRINCIPAL
Principal
Kshatriya College of Engg.
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KSHATRIYA COLLEGE OF ENGINEERING

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Date: 21/11/2022

MINUTES OF MEETING OF INSTITUTE –INDUSTRY RELATIONS

Meeting of the **Institute –Industry** relations was held on 21/11/2022 in the TPO Room at Main Block, KCEA.

The following members have attend the same

S.No	Name of Faculty	Designation	Department	Signature
1	Mr.G.Sunil	Asst.Prof & Convener	BS&H	
2	Mrs.B.Snehalatha	Asst.Prof & Member	CIVIL	
3	Mrs.Vidya Reddy	Asst.Prof & Member	CSE	
4	Mrs.U.Alekya	Asst.Prof & Member	ECE	
5	Mr.K.Naresh Raj	Asst.Prof & Member	MECH	
6	Mr.Govardhan	Asst.Prof & Member	BS&H	

Agenda of Meeting:

Institute –Industry relations refer to the relationship between educational institutions and the industries in the area Engineering and management studies. It involves collaboration, exchange of knowledge, resources and manpower between these two sectors. The goal of such relationship is to enhance the practical learning experience of student promote innovation and entrepreneurship and bridge the gap between academia and industry.

The following points were discussed

1. The committee decided to provide professional guidance and arranging institution and Industry relation programs with various industries for students in order to improve their skills that are necessarily required to achieve succesful Industrial knowledge
2. Guiding and counseling the students regarding various career options can opt for after completion of their graduation.
3. Conduction of Mock Drives for the students.
5. Conduction seminars to set a goal of relationship is to enhance the practical learning experience of students promote innovation and entrepreneurship and bridge the ga between academic and industry.

PRINCIPAL
Principal

Kshatriya College of Engg.
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Resolutions of Institute – Industry Relations committee

Committee meeting of the Institute- industry relations committee meeting was held on 21/11/2023 in the TPO ROOM at Main Block, KCEA.

The committee has unanimously resolved that.

1. The committee will provide professional guidance institution and Industry relation programs with various industries for students in order to improve their skills that are necessarily required to achieve successful industrial knowledge.
2. The committee will be guiding and counseling the students with one to one interaction regarding various industrial career options can opt best opportunities after completion of their graduation.
3. The committee will conduct the Internship programs Mock drives and campus drives specific training sessions for III year and IV year students.

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KSHATRIYA COLLEGE OF ENGINEERING

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Date: 25-01-2023

CIRCULAR

Respected Sir/Madam

Greeting's from IQAC, KCEA

The IQAC Meeting of Kshatriya College of Engineering is scheduled to be Conducted at 02:30 pm on Saturday 28th January 2023 at Conference room


Agenda of the Meeting

1. External Lab Conduction.
2. Seminars.
3. Mini and Major Projects.
4. Result Analysis.
5. Attainment Level of CO's-PO's.
6. Skill Development of Students.

In this connection, we request you to make it convenient to attend the meeting and provide valuable inputs

Venue : Board Room

Time : 02:30 PM


Principal
Kshatriya College of Engg.
CHEPUR-ARMOOR - 503 224
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IQAC Coordinator

Copy to All Committee Members

Website: www.kcea.in

Email: kcea_engg@yahoo.com

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KSHATRIYA COLLEGE OF ENGINEERING

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Minutes of the Meeting


A Meeting was held on 28/01/2023 in Conference Room at 2:30pm and following are the resolutions were made:

Agenda:

1. External Lab Conduction.
2. Seminars.
3. Mini and Major Projects.
4. Result Analysis.
5. Attainment Level of CO's-PO's.
6. Skill Development of Students.

The following points were discussed in the meeting:

- Discussed about seminar resolutions of the final year students.
- Suggested about the Project progress review report of mini and main projects.
- Discussed about the result analysis. Discussed about the Attainment level of the courses to reach the target level.
- Discussed about the conducting process of External labs and Evaluation process.
- The Emphasis given for providing education based on the industry requirement.


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The following IQAC members attended the meeting.

- Dr. R.K. Pandey, Principal
- Dr. V. Veda Prakash, IQAC

All Heads of the Departments.


- Mr.P. Raj Kumar (CE)
- Mr.M. Subhash (EEE)
- Mr. A. Kiran Kumar(ME)
- Mr. A. Kailash (ECE)
- Mr. M. Laxman (CSE)
- Mrs. V. Swapna (BS&H)
- Dr. M. Sudhakar (MBA)
- Mr. G. Sunil TPO

Employer

- Mr. A Devendar (Secretary & Correspondent)
- Mr. A. Veerendra

Alumni Students

- Mr.Riyaz Khureshi
- Ms. Nilofar
- Ms.N. Shravya
- Mrs. D. Pratibha
- Mrs.P. Supraja
- Ms.K. Sravani
- Ms.A. Anusha


Principal
Kshatriya College of Engg.
CHEPUR-ARMOOR - 503 224
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IQAC Coordinator

